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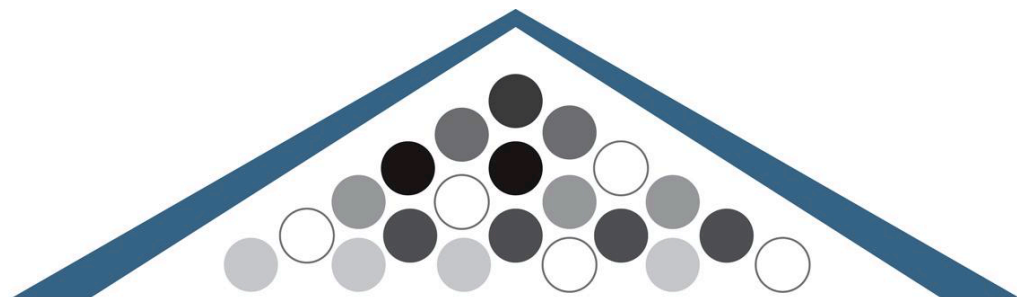
I'm gonna live forever: Assessing the preservation of digital collections

- **Ann Marie Willer** – Director of Preservation Services, NEDCC
- **Annie Peterson** – Program Leader, LYRASIS
- **Craig Haggitt** – Sr. Catalog Librarian, Western History and Genealogy Department, Denver Public Library
- **Stacey Erdman** – Digital Preservation & Curation Officer, Arizona State University Libraries

June 22, 2019
1:00 – 2:00 p.m.



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Digital Preservation Assessment

Building a Framework, Building a Community

<https://www.nedcc.org/dpa>

Grant activities:

- Pilot assessments
- Training Institute
- Symposium
- Freely-available handbook: assessment framework, glossary, questionnaire, report template, and resource list.
- Freely-available peer assessment guide

I'm Gonna Live Forever: Assessing the preservation of digital collections

June 22, 2019

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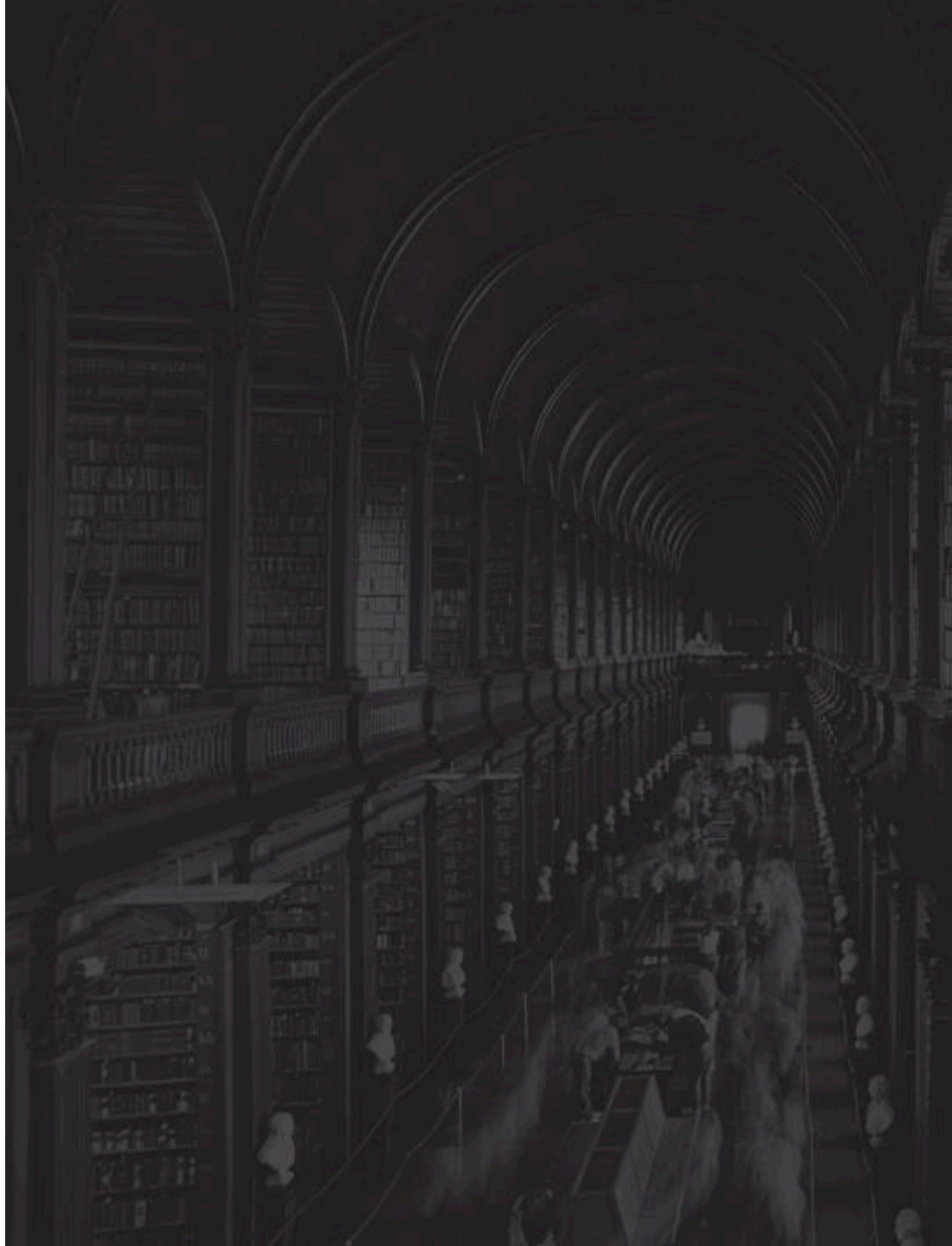
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Digital Preservation Assessment and Training Grant

Poll



I'm a digital preservation practitioner:
my job is directly related to digital
preservation

I am a digital preservation consultant
and/or trainer providing services to
cultural heritage institutions

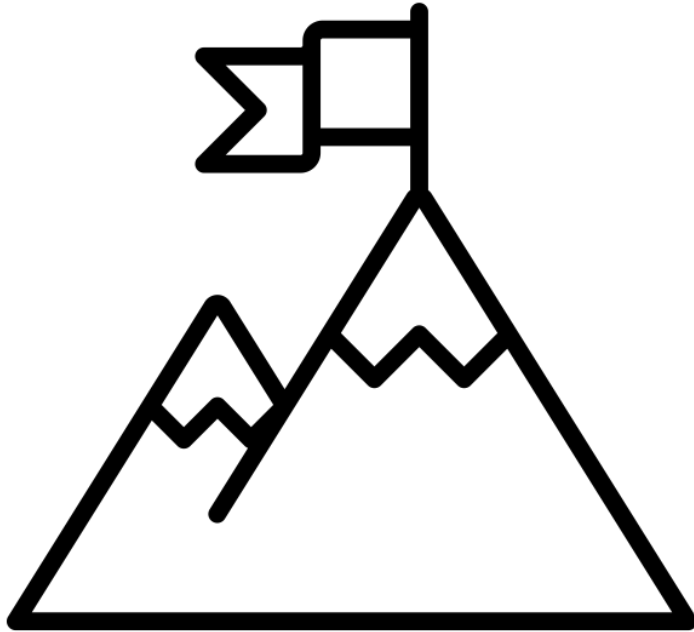
I don't have much experience with
digital preservation, but I'm here to
learn more

I don't fit into any of your very narrow categories!

Why?



- Identified needs in the field for:
 - Digital preservation assessment tools that work for small institutions
 - Collaboration across regional preservation organizations
 - Digital preservation training and consulting



Created by Birckhead Creative
from Noun Project

- Goals:
 - Digital preservation assessment framework
 - Self-assessment tool
 - Increased consulting capacity
 - Increased awareness of digital preservation needs and prioritization methods
 - Assess small institutions

2017

- Task force meeting
- Round 1 assessments
- Feedback interviews
- Framework update
- Regional Alliance for Preservation (RAP) Meeting

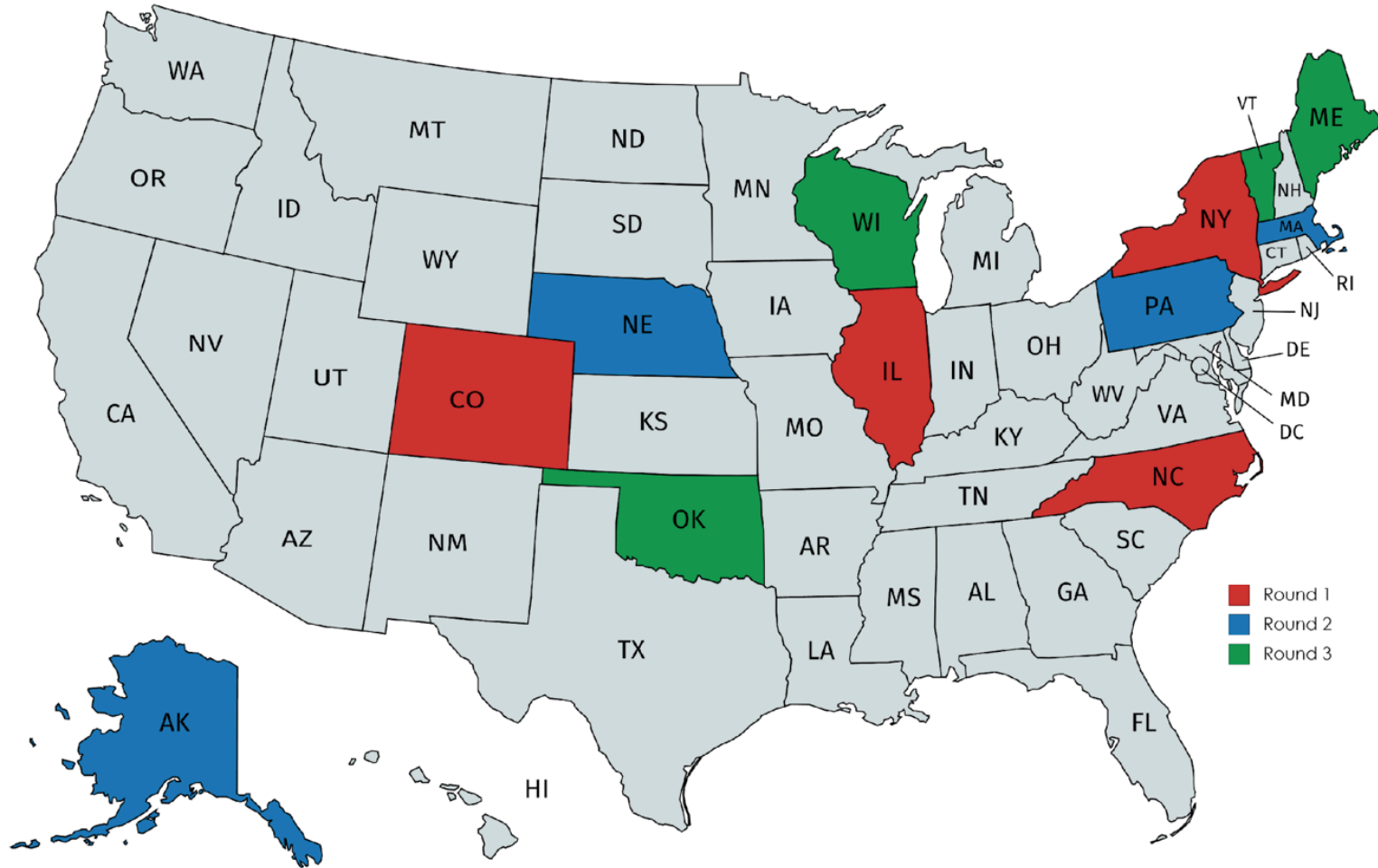
2018

- Round 2 assessments
- Framework update
- Consulting cohort training
- Cohort assessments
- Feedback interviews
- Symposium

2019

- Peer assessment handbook release
- Assessment handbook release

Assessment Locations



18

Assessments
completed

50

Symposium
participants

20

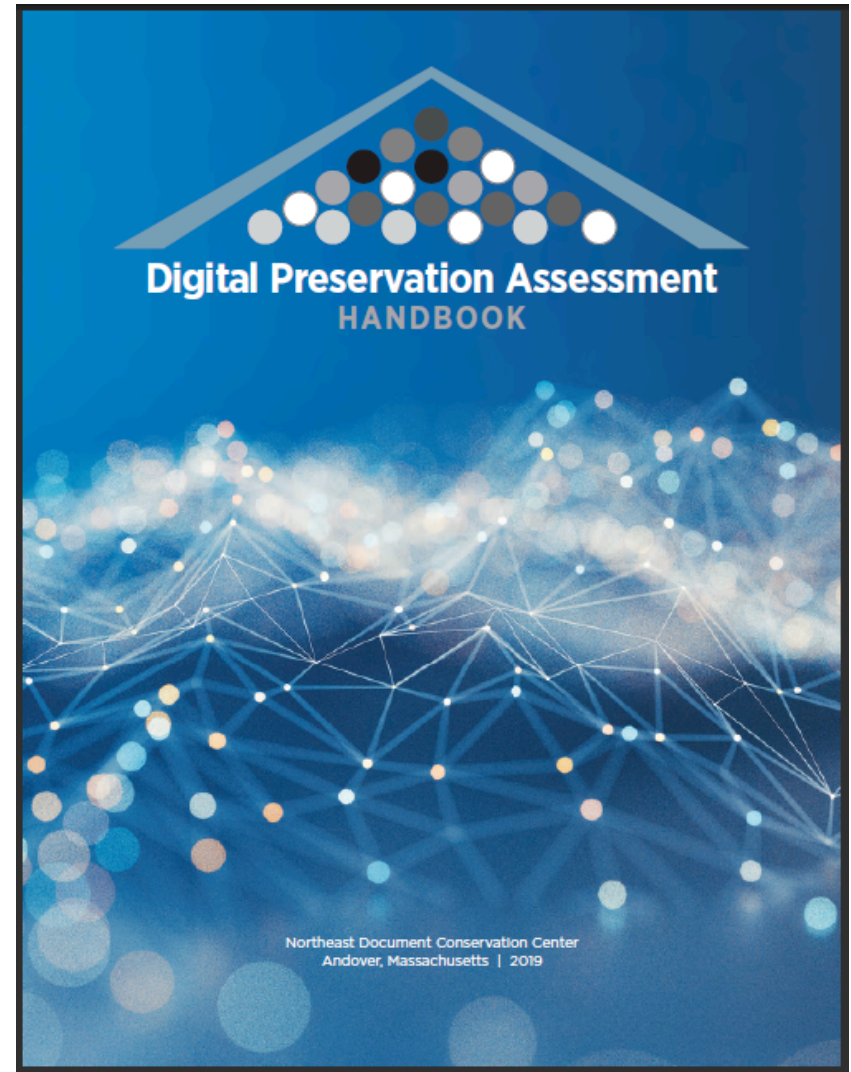
Assessors trained

64

Peer assessment
workshop participants

What's a digital preservation assessment?

1. Pre-visit questionnaire
2. Onsite meetings
 - Collections staff
 - IT staff
 - Administrators
 - Board members
 - ...and more!
3. Report



www.neddc.org/dpa

- The Organization
- Staff and Resources
- Policy Infrastructure
- Processes and Workflows
- Technological resources

- Build on organizational strengths
- Meet institutions where they are
- Identify best next steps, not ideal goals
- Facilitated conversations with IT were valuable
- It can work with any sized institution



Created by Becris
from Noun Project

Denver Public Library's Experience with the NEDCC Remote Assessment



Craig Haggit
Sr. Catalog Librarian
Western History and Genealogy Dept.

Assessment Planning



DPL's Imaging Lab

COST

\$250 to library, with remainder from NEDCC's grant

STAFF

Decided who will drive project (Sr. Archivist, in collaboration with Sr. Catalog Librarian)

QUESTIONNAIRE

14 pages when complete, setting baseline for assessment

Assessment Framework

All calls included Sr. Archivist and Sr. Cataloger (“Team”), plus...

1. Big Picture

“Team” only

2. Policies and Procedures

Imaging Services staff

3. IT Infrastructure

IT Manager
Digital Storage lead
DAS-certified Archivist

4. Wrap-Up

Dept. Manager

After the Assessment

Gather stakeholders

immediately after final report received

Don't get overwhelmed

1. Look for low-hanging fruit you can do now
2. Create road map for what to do in 3 months, 6 months...
3. Break into manageable chunks



Luis Toro / Denver, CO

After the Assessment



Take the long view. Use assessment as a tool

1. Example: CCAHA preservation assessment of the physical space
 - 2007 - Assessment
 - 2013 - City Audit
 - 2017-2020 - \$1,000,000 renovation
2. Argue for new / upgraded staff
 - Digital archivist (still hoping)
3. IT support essential

Craig Haggit
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Conducting a Digital Preservation Assessment

Stacey Erdman
Digital Preservation & Curation Officer
Arizona State University Library

ASU

1 Conducting a Digital Preservation Assessment

2 Doing the SWOT

3 SWOT Analysis

4 SWOT Findings

5 The SWOT - September 11, 2018

6 Writing the Report

7 Thanks!

Introduce yourself (name, institution, title, and the perspective you are sharing on this panel)

Hello everyone, my name is Stacey Erdman, and I recently started a new position as the Digital Preservation & Curation Office for Arizona State University Libraries. This is actually why I'm not able to join you in person today, because I just started this job last week!

Before I joined ASU, I was the Digital Archivist at Beloit College and, before that, I was the Digital Collections Curator at Northern Illinois University Libraries. NIU is also where I got my start with digital preservation work.

Since 2012, I have been part of the team that has collaboratively led the Digital POWRR Project. Digital POWRR is an education and advocacy group, funded by federal grants, that puts on practical digital preservation training events around the country. I now serve as the Communications and Communities Coordinator for POWRR and as a Consulting Instructor.

My role on the panel here today is to provide the consultant experience and to talk about the process of conducting a digital preservation assessment.

Slide 1 of 7 English (United States) Notes Comments 53%

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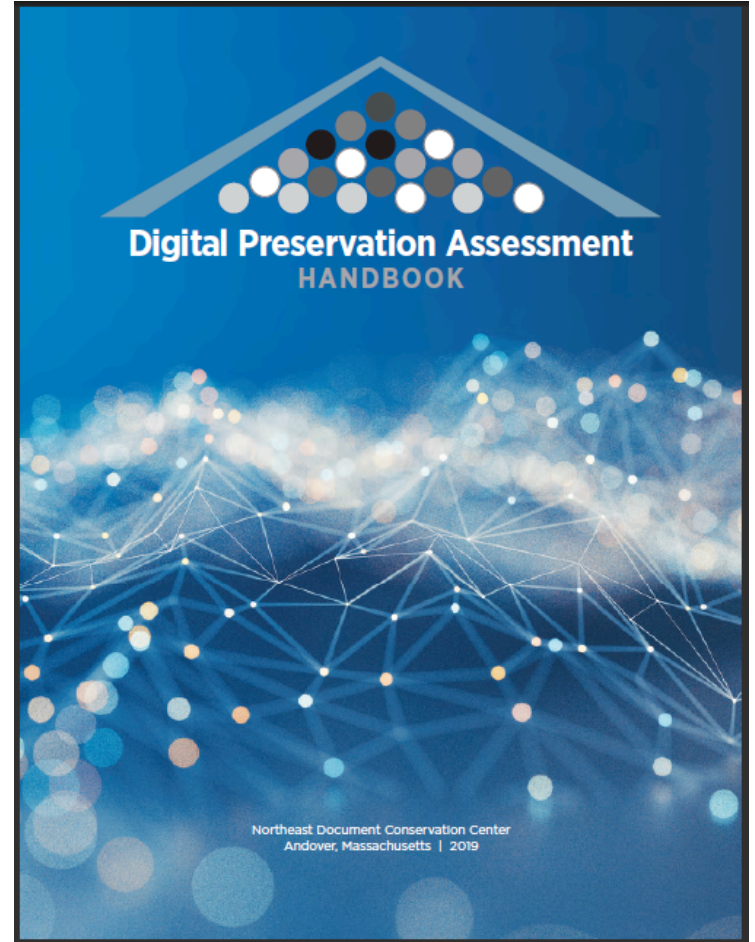
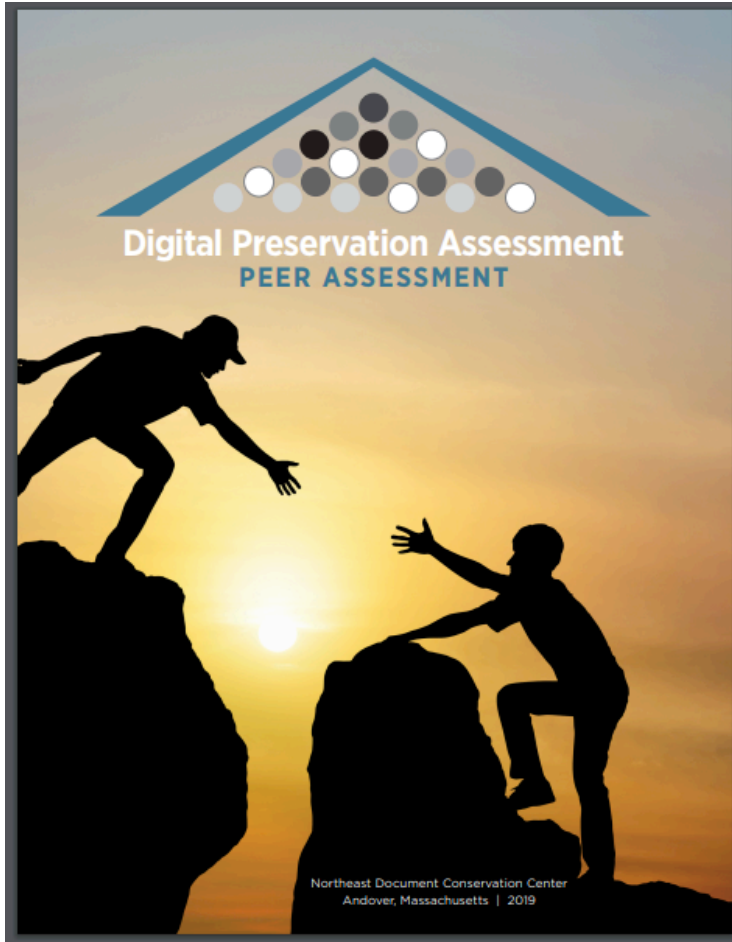
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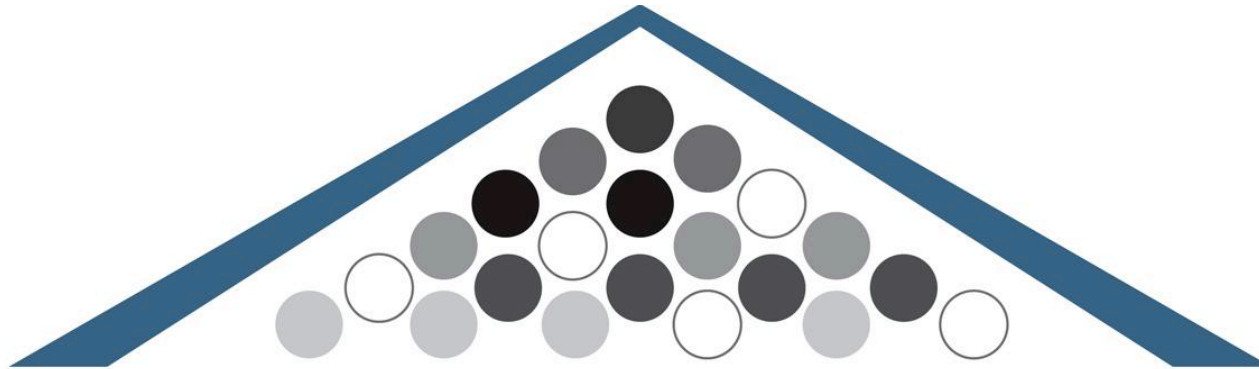
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Resources



<https://www.nedcc.org/publications>



Digital Preservation Assessment

PEER ASSESSMENT

<https://www.nedcc.org/publications>

I'm Gonna Live Forever: Assessing the preservation of digital collections

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Interview

Coassess



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Peer Assessment Facets

The Organization

Staff and Resources

Policy Infrastructure

Processes and Workflow

Technological Resources

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Recommendations

What is it?

- Suggestions for improvement
- Not prioritized
- Not comprehensive

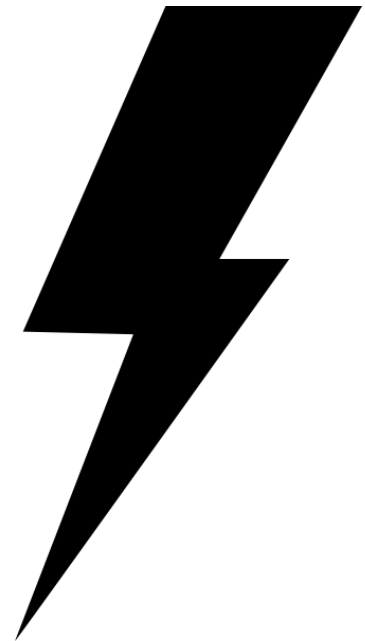
Example:

- Mission Recommendation bank
 - Create a mission statement for the organization and write it down
 - Include preservation, and specifically digital preservation, in mission
 - Digital preservation goals and activities are aligned with mission
 - ... etc.



Lightning Fast Peer Assessment Practice

Discussion prompt:
What digital collections
are held by the
institution?



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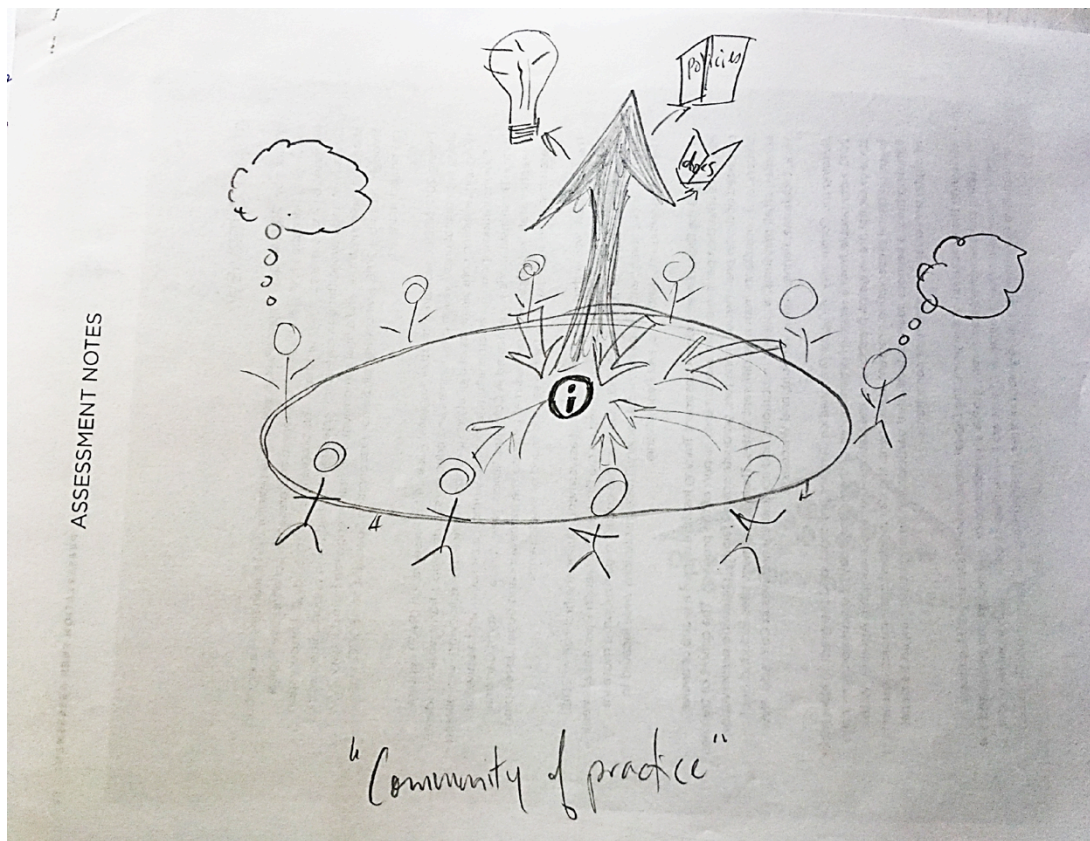
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Workshop Outcomes



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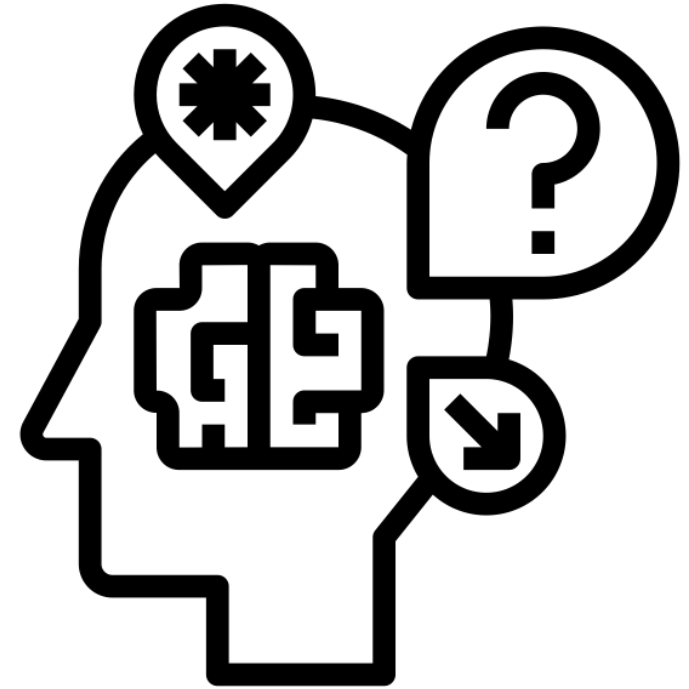
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How could I use these resources?

- Assess internally, individually or with a group
- Assess with another institution
- Consult using the framework
- Host a Peer Assessment Workshop



Created by pongsakorn
from Noun Project



Q & A

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Thank you for attending this ALCTS program

Your feedback is important to us!

Please take a moment to complete a
short online evaluation form at the URL below:

<https://www.surveymonkey.com/r/DGX6QVK>



Conducting a Digital Preservation Assessment



Stacey Erdman
Digital Preservation & Curation Officer
Arizona State University Library

Joining the DAT Cohort



- The application process
- Spurred by interest in assessment and consulting work
- On-site training gave us practice interviewing, and a “community of practice” to engage with

Site Selection

- Received input from NEDCC staff, WiLS, & my supervisor on possibilities
- All 3 suggested Ripon!



At a glance...

- Small liberal arts college
- Ripon, WI, pop. 7783
- Founded in 1851
- Around 800 students – majority from WI
- Member of Associated Colleges of Midwest
- Library has 3 librarians, 1 support staff

Site Visit Preparations

- Sent questionnaire to site contact & reviewed results
- Set schedule for the day
- Basic research on people I would be meeting with
- Sent one-pager
- Wrote list of questions for each meeting, tailored to each person based on the Framework document



The Site Visit – September 11, 2018

I talked.....all...day....long.

Meetings with....

- Library staff
- IT staff
- Communications staff
- Admin

+ Lunch; coffee breaks; tours of library, smart classroom, gallery, campus

Felt like a combo of selling Girl Scout cookies & a job interview??



Writing the Report



Thanks!

stacey.erdman@asu.edu

[@digitalPOWRR](#)

<http://digitalpowrr.niu.edu>

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